



**Major Samuel Woodfill Chapter  
Association of the United States Army  
Serving the Tri-State Area Ohio, Kentucky, and Indiana  
60 Years 1959-2019**

03 February 2022

MEMORANDUM FOR Commanders, Sergeants Major and First Sergeants

SUBJECT: AUSA Non-Commissioned Officers of the Year, 2022

1. I invite you to submit your Non-Commissioned Officers for consideration to be our Chapter's NCO of the Year. Each year the Major Samuel Woodfill Chapter of the Association of the United States Army selects an outstanding NCO from each of the Army Components (AC, USAR, ARNG) in the chapter's area. The honorees are invited to attend an awards presentation which is planned for **04 May 2022** hopefully in-person. The location will be communicated as we get closer. Our distinguished guest speaker this year is not yet determined. I will announce who our guest speaker will be ASAP.
2. The chapter provides an expenses-paid trip for the awardees to the AUSA Annual Conference in Washington, DC which takes place 8-13 October 2022. This is truly an amazing professional development event. Chapter members will accompany each selected NCO to the conference where they may have the opportunity to meet the Army Chief of Staff, the Sergeant Major of the Army and MOH recipients to name a few.
3. The awardees are selected by a board of retired CSMs and 1SGs. The board will convene in April 2022.
4. We request that your unit nominate one deserving NCO, E-5 through E-7, for consideration of this award. Please submit the following information to the undersigned suspense **NLT 31 March 2022**. Great candidates may be your Best Warrior winners for this year.
  - a. Brief biography with most recent accomplishments including community contributions
  - b. Commander or CSM's recommendation letter
  - c. DA 2A and 2-1 or ARB
  - d. Most recent NCOER, APFT and Weapons qualification record
5. All nominations and supporting documents will be carefully considered and held in confidence by the selection board. Please mail or email (eric.western@gmail.com) the nomination packet to the undersigned. My phone number is (440) 488-5589 if there are any questions.

Eric A Western  
VP of NCO and Soldier Affairs  
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