

**Major Samuel Woodfill Chapter**  
**Association of the United States Army**  
**Serving the Tri-State Area Ohio, Kentucky, and Indiana**

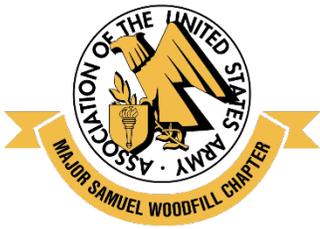
26 March 2020

MEMORANDUM FOR The Major Samuel Woodfill Chapter Area, AUSA

SUBJECT: Chapter Response to Coronavirus Pandemic and Support for Soldiers in Need

1. Conditions caused by a worldwide pandemic, and actions taken within the United States, and the states of our region have potential to cause great economic dislocation in the short term. Our region includes many Reserve and Guard Soldiers who depend on their employment to support themselves and their families. These Soldiers, and their families, could suffer great adversity due to this unprecedented circumstance.
2. This chapter must, as part of its mandate, support Soldiers in the chapter area. This chapter recognizes it has resources which can be brought to bear on the problem and adopts the following policy to guide its decisions consistent with its mission to support Soldiers and to husband resources for maximum good.
3. Primary means of support will be through a Kroger gift card, although other requests may be considered. Any approved support cannot exceed \$100.00. The total chapter disbursement for the remainder of calendar year 2020 cannot exceed \$5,000.00. These limits were established by act of the Executive Committee on 24 March 2020 in formal session assembled. The Executive Committee can reconsider and modify these limitations, by vote recorded by the secretary.
4. The Executive Committee, as a standing committee, will consider and adjudicate any request for assistance, directing the treasurer to act in support of any uniformed Soldier in our chapter area.
5. The treasurer shall acquire and forward the Kroger gift card or disburse the funds in the amount and in the manner directed by the Executive Committee. The secretary shall record the results of Executive Committee consideration. The treasurer shall record the disbursement by name, address and purpose.
6. The treasurer shall monthly report any disbursements made under the auspices of this policy and the cumulative effect as pertains to this policy.
7. This policy was adopted by enactment of the Executive Committee by vote completed on 24 March 2020 and will expire on 31 December 2020.
8. Requests should be made via email at [majorwoodfillchapter@gmail.com](mailto:majorwoodfillchapter@gmail.com) and include all required information.
  - a. Requests for support must come from the Soldier in need and be endorsed by a commander, senior non-commissioned officer (First Sergeant or Command Sergeant Major), or Chaplain in the Soldier's chain of command or NCO support channel.
  - b. Contact information for both the requesting Soldier and endorsing Commander or SNCO (Name, rank, unit, phone, mailing address, email address).
  - c. The request must state the reason the Soldier requires assistance including SIGNATURES from both the Soldier and endorser.
9. We look forward to making a positive impact for our Soldiers in our chapter area.

MICHAEL R. BOYD  
Command Sergeant Major, USA Retired  
Chapter President, AUSA MAJ Samuel Woodfill  
513-310-8200



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06 May 2020

ADDENDUM A FOR The Major Samuel Woodfill Chapter Area, AUSA

SUBJECT: Addendum to "Chapter Response to Coronavirus Pandemic and Support for Soldiers in Need" dated 26 March 2020

1. Our Executive Committee voted to extend the Kroger gift card support to all MAJ Samuel Woodfill Chapter members, Veterans and their families in our chapter area. We recognize that in addition to our uniformed Soldiers, we may have many others who need support during these difficult times and our chapter is here for you.
2. This "Addendum A" was adopted by enactment of the Executive Committee by vote completed on 23 April 2020 and will expire on 31 December 2020.
3. Requests should be made via email at [majorwoodfillchapter@gmail.com](mailto:majorwoodfillchapter@gmail.com) and include all required information.
  - a. Requests for support must come from the member or Veteran in need.
  - b. Contact information to include,
    - i. Name and address
    - ii. Phone number
    - iii. AUSA membership number (if applicable)
    - iv. DD-214
  - c. The request must state the reason the member or Veteran requires assistance including SIGNATURES.
4. We look forward to making a positive impact for our Soldiers in our chapter area.

MICHAEL R. BOYD  
Command Sergeant Major, USA Retired  
Chapter President, AUSA MAJ Samuel Woodfill  
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